

Government of the People's Republic of Bangladesh  
**Bangladesh Public Service Commission Secretariat**  
Agargaon, Sher-e-Bangla Nagar  
Dhaka-1207  
www.bpsc.gov.bd

No- 80.00.0000.401.19.055.18-1115

Date : 17 October 2019

From : Sheikh Shariful Islam  
Assistant Secretary (Admin-2)  
Bangladesh Public Service Commission Secretariat, Dhaka

To : H.E. Mr. Abdus Sobhan Sikder  
Ambassador and PR to FAO, IFAD and WFP, Embassy of the People's Republic of Bangladesh,  
Rome, Italy.

Sub: **Request for providing VIP protocol and necessary support**

Dear Sir,

This is for your kind information that (1) Ms. O N Siddiqua Khanam, Secretary, BPSC Secretariat (2) Mr. Aminul Islam, Spouse of O N Siddiqua Khanam (3) Mr. Mahfujur Rahman, Director, BPSC Secretariat, (4) Ms. Helena Begum, Librarian, BPSC Secretariat (5) Mr. Md Ferdous Alam, Assistant Director, BPSC Secretariat (6) Ms. Shamsun Nahar, Assistant Director, BPSC Secretariat will study visit Italy from 18 October to 29 October 2019. Their flight itinerary is as follows:

Date	Time	Events	Flight itinerary
18.10.2019	01.40 AM	Departure from Dhaka (Hazrat Shahjalal International Airport)	Emirates EK 585
	04.30 AM	Arrival at Dubai Airport	
	09.10 AM	Departure from Dubai Airport	Emirates EK 97
	13.25 PM	Arrival at Rome, Italy	
19.10.19 to 25.10.19	Stay in Italy and meeting on Civil Service Requirement Management.		
29.10.2019	14.30 PM	Departure from Frankfurt, Germany	Emirates EK 46
	23.45 PM	Arrival at Dubai Airport	
30.10.2019	01.45 AM	Departure from Dubai Airport	Emirates EK 582
	08.10 AM	Arrival at Dhaka (Hazrat Shahjalal International Airport)	

- You are requested to kindly extend necessary assistance and support including transportation during their visit.
- Your kind co-operation in this regard would be highly appreciated.


Sincerely yours,

Sd/-  
[Sheikh Shariful Islam]  
Assistant Secretary [Admin-2]  
Phone: 02-55006637  
E-mail: bpsc\_section@yahoo.com

Copy :

- Mr. Sikder Mohammad Ashrafur Rahman, Counsellor and HOC, Embassy of the People's Republic of Bangladesh, Rome, Italy.

Sincerely yours,

  
[Sheikh Shariful Islam]  
Assistant Secretary [Admin-2]  
Phone: 02-55006637  
E-mail: bpsc\_section@yahoo.com